

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, November 27, 2007- 6:30 p.m.
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:38 p.m.
- Roll Call The following members answered to roll call:
- G. Dodge P. Mallaney S. Martin M. Nelson
M. Stauffenberg – five (5). Absent: G. Preston and J. Toepper – Two (2).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. DePoister and Clerk Fortin – ten (10).
- Visitors: J. Selk, G. Selk, J. Emerson, K. Emerson, J. Nelson, R. Fortin, B. Huff and others – approximately 25 visitors.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Agenda Items Moved by Dodge, seconded by Nelson to add the following agenda items:
- Consent Agenda items:
 - Teresa Butterfield – WYSE Sponsor
 - Colleen Romeli – Academic Team JV Sponsor
 - Caryl White – Middle School one-on-one Teacher Assistant
 - Teresa Privatsky – Three hour food service employee and sub custodian and sub bus aide
 - Phyllis Hart – Substitute Secretary
 - Brian Kaack – Substitute custodian and substitute bus driver *(pending completion of IDOT requirements)
 - Teri DeRidder – Sub Custodian/Sub Bus Aide/Sub Food service Employee
- Ayes: Dodge, Nelson, Mallaney, Martin, and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Public Hearings PTO president, Rae Skidmore reported that the candle sale fundraiser brought in \$31,363 of which \$13,964 is profit. The Holiday shop will be held December 14th from 6-9 p.m. and December 15th from 9 – Noon.
- Petitions The PTO will be sponsoring the post prom and parents Denise Daly and Christine Walsh will be assisting in the organization. The next PTO meeting will be held on
- Comments January 10th.

Primary School Principal Joe Palicki introduced Michael Flores, a Manteno High School student working on his Eagle Scout Project, and praised him for his coordination of many improvements on the Primary School playground area. Michael coordinated donations of labor and materials to have the resealing of the blacktop, repainting of the “line up” lines, hop scotch courts, four squares, and other clean up. The students and staff made Michael a thank you poster for his hard work.

Manteno High School Soccer coaches Randy Fortin and Jacob Emerson introduced their team members and listed the accomplishments of the team which included ending the season 21-3-2. The team competed in the final eight tournament, but lost in a well respected match to the 3 year returning champs.

John Liss, the President of the Manteno Youth Baseball and Softball League, presented the Board with a thank you for supporting the program and a list of contributions over the years from the MYBSL to the District. Mr. Liss requested the usage of fields between the Primary School and Middle School. The Board verbally agreed to the use of the field in coordination with the girl’s High School soccer team and their practice field use (which practice begins early March). Mr. Kemp will be working with MYBSL regarding use of the HS field.

Board Member Dodge made mention of the www.freerice.com website which is free to the public and builds vocabulary and at the same time rice is given to the UN for hungry people all over the world by sponsors of the website.

Report of Committees Building Committee – Member Martin discussed the punch lists at the Middle School and High School.

Finance Committee – Member Mallaney reported that the committee discussed the tax levy, reviewed the finance packet and discussed the Kankakee Area Cooperative (which will be discussed later in the meeting).

Curriculum/Technology Committee – Member Dodge reported that there continue to be issues with the BlueTooth connections to the Promethean Boards. There was not a huge interest in the Staff Buy Program. Supt. Russert will be closing the window for applications for the new Director of Curriculum and Assessment. The draft of the Tech Plan was approved. Data has been collected regarding the parent survey in regards to technology usage. Input regarding the reinstatement of the High School Programming Tech class for 2008-2009 was received.

Consent Agenda Moved by Martin, seconded by Nelson to approve the following Consent Agenda items:

- Minutes of the Regular Board Meeting of October 23, 2007
- Financial Reports
- Resignations: (continued on next page)

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- Patricia Pickert, Special Education Teacher Assistant (Effective November 8, 2007)
- Suzette Ashby, Part-time Food Service Worker
- Maternity Leave Request:
 - Robin Sannito (approx. March 31st – end of school year)
- Employment:
 - Donna Simmonds, Middle School Secretary
 - Mary Kay O'Brien, Special Education Teacher Asst.
 - Jane Hill, RTI Interventionist/Teacher Asst.
 - Carolyn Smith, Part-time Special Education Teacher Asst.
 - Debra Leeson, Special Education Teacher Asst. (PreK/EC)
 - Patricia Crabtree, Route Bus Driver
 - Katie Price, Substitute Bus Aide
 - Vicki Zaffino, Substitute Bus Aide
 - Teresa Butterfield – WYSE Sponsor
 - Colleen Romeli – Academic Team JR
 - Caryl White – Middle School one-on one Teacher Assistant
 - Teresa Privatsky – Three hour Food Service Employee and Sub custodian and Sub Bus Aide
 - Phyllis Hart – Substitute Secretary
 - Brian Kaack – Substitute Custodian and Substitute Bus Driver* (pending completion of IDOT requirements)
 - Teri DeRidder – Sub Custodian/Sub Bus Aide/Sub Food Service employee
- Non-Employment Recognition:
 - Mike Daly, Manteno Intramural Program Coordinator
- Approve Manteno Wrestling Door-to-door Fundraiser
- Revision to Board Policy 6:235 Internet Safety Policy, 2nd reading and adoption

Ayes: Martin, Nelson, Dodge, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

Unit Office
Report

Supt. Dawn Russert presented the Unit Office report on the following:

- The January Board Retreat will be held Saturday, January 12th from 8-Noon at the High School.
- The 2007 Tentative Tax Levy was discussed. The aggregate levy (minus bond and interest) of \$9,662,571 is an increase of 7.24% over the extension of taxes in the same funds for the year 2006, exclusive of election cost and bond and interest cost. Because this percent of increase does exceed 5%, the Supt. recommends that the Board of Education publish notice and conduct a hearing at the December 18, 2007 Board of Education meeting to comply with the Truth in Taxation Law. (continued on next page)

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- The list of Adopt-a-school/Adopt-a classroom Program participants was distributed to the Board.
- The District is working with Fidor Environmental with regard to the three year asbestos inspection report.
- Construction update by Bob Huff reported:
 - Working on the punch list, should be complete by December 7th.
 - Key things waiting on – as built plans.
 - Security
 - Had approximately 75 contractors on site, still have 60 on site.
 - New gym almost done.
 - Bleachers will be installed on the 17th
 - Working with Dr. Pangle for occupancy in Middle School gym
- It is the recommendation of the Finance Committee to remain with the Coop for the 08-09 school year.

Remain With The Special Ed. Coop Another Yr. Moved by Nelson, seconded by Mallaney to remain with the Special Education Cooperative for the 08-09 school year. Ayes: Nelson, Mallaney, Dodge, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Old Business None

New Business

Approve Robotics Travel and Overnight Stay Request Moved by Dodge, seconded by Nelson to approve the overnight stay and travel request for the High School Robotics Team held in University of Arkansas, Fort Smith, Arkansas. Ayes: Dodge, Nelson, Mallaney, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Adoption of Proposed Tax Levy and Publish Cert. Moved by Nelson, seconded by Martin to adopt the Resolutions of Proposed Tax Levy and Publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statutes. Ayes: Nelson, Martin, Dodge, Mallaney and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Tax Levy Hearing Date Moved by Mallaney, seconded by Dodge to set a levy hearing for December 18, 2007 at 6:15 p.m. Voice vote: All ayes – five (5). Nays – none (0). Motion carried.

Approve MS Change Orders Moved by Martin, seconded by Nelson to approve the Middle School change orders as presented:

Change Order #	Vendor – Description	Amount
5-1	Mechanical & Industrial Steel – Installation of three beams and one column, revised room supports due to <u>the tunnel in the MS cafeteria</u> This cost to be offset by Huff Architectural Group	\$5,130 ((\$5,130))
5-6	Mechanical & Industrial Steel – straighten and repair anchor bolts for the new <u>columns in the cafeteria</u> We are awaiting an offsetting change order credit from Nugent.	\$1,840
8-7	Ron’s Plumbing – this is to offset work charged by Cunnings and Cunnings	(\$316.80)

Ayes: Martin, Nelson, Dodge, Mallaney and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve HS Change Orders Moved by Nelson, seconded by Dodge to approve the High School change orders as presented:

Change Order #	Vendor – Description	Amount
8-5	Ron’s Plumbing – labor and materials for work done on behalf of Mechanical and Industrial Steel. There will be an offsetting credit coming from M & I.	\$2,124.22
8-6	Ron’s Plumbing – Reimbursement for work Frank Cooney did on behalf of Ron’s Plumbing. There will be an offsetting change order coming next month.	(\$1,000.00)
8-7	Ron’s Plumbing – Reimbursement for work Terry Vaughn did on behalf of Ron’s Plumbing	(\$394.20)
13-2	Tile Works and More – Concrete patch and extra prep work required on new concrete. We are awaiting an offsetting change order credit from Nugent.	\$1,699.00

Aye: Nelson, Dodge, Mallaney, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.

Approve Sale of 1980 GMC Truck Moved by Martin, seconded by Nelson to approve the sale of the 1980 GMC truck to the highest bidder, Dan Quigley for \$1,543.00 as presented. Ayes: Martin, Nelson, Dodge, Mallaney, and Stauffenberg – five (5). Nays – none (0). Motion carried.

- Table Contract Retentions The Contract retentions have been tabled.
- Anticipated Future Action Items Adoption of the 2007 Levy – Hearing at 6:15 p.m. on December 18th.
Finalize January Retreat Items
- Adjourn To Executive Session Moved by Martin, seconded by Nelson to adjourn to Executive Session for the purpose of the discussion of personnel and student discipline according to the Open Meetings Act. Ayes: Martin, Nelson, Dodge, Mallaney and Stauffenberg – five (5). Nays – none. Motion carried. Open session ended at 7:40 p.m.
- Return to Open Session Moved by Dodge, seconded by Nelson to return to open session at 8:05 p.m. Ayes: Dodge, Nelson, Mallaney, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Approve Student “A’s” Discipline Recommendation Moved by Dodge, seconded by Nelson to approve the administrations recommendation regarding the discipline of Student “A”. Ayes: Dodge, Nelson, Mallaney, Martin and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Adjournment Moved by Dodge, seconded by Nelson to adjourn the meeting. Voice vote. All ayes – five (5). Nays – none (0). Motion carried. The meeting ended 8:07 p.m.

 Board President, Mark Stauffenberg

 Board Secretary, Pat Mallaney

MKS/PM/df